

Kelly St.Onge

kst.ongespartans.ut.edu

3529 Beneraid St. Land O Lakes, FL 34638

phone: (813) 418-9424

Education:

- I am currently attending The University of Tampa. I am double-majoring in English and writing and double-minoring in Spanish and journalism. This is my fourth year on campus. I walked with my class in May, but I have one final-evening course in July from 6:00-10:00pm.
- I am a graduate with Honors Program Distinction from my university.
- I am a member of La Sociedad Nacional Honoraria Hispánica (the Spanish honors society), Sigma Delta Pi.
- In August, when my degree is finalized, I will have my TESOL (Teaching English to Speakers of Other Languages) certification as well.
- I graduated from Plant City High School in June 2009.

Experience:

- I have been writing for The Minaret, my university newspaper, for the last two years, and as a result I am able to adapt my writing to various writing styles.
- This past school-year I served as the Assistant Arts and Entertainment Editor. Our student-led newspaper and magazine have been nationally recognized for their appearance and professionalism. This year we were named the best student magazine by the Florida College Press Association, and were announced as a finalist for the 2013 ACP Online Pacemaker Award.
- I have written not only articles for the campus newspaper, but several research papers as well, and I can provide a writing sample on request.
- I had an article published with United Press International about the final shuttle launch titled: "Timely launch for shuttle on its final mission."
- I was in JROTC during my four years in high school and I held numerous leadership positions from administrative positions to management positions. I had to maintain records for 120 cadets, and I had to plan events for the entire battalion, including a program field trip, and end-of-the-year Military Ball, and an end-of-the-year field day.
- I worked during the summers at my high school in the counseling office answering phones and getting new and out-of-state students registered for classes.

Assistant Manager, CiCi's Pizza, plant city, from 06/2007 to 09/2010:

- In this position I was responsible for supervising a staff, providing customer service, and maintaining business relationships with local schools and other organizations, as well as marketing to bring in new clients.

Skills:

- Successful leader, equally effective as a member of a team.
- Highly organized and able to multi-task and accomplish multiple objectives in a timely manner.
- Resourceful and innovative in problem-solving, able to troubleshoot and resolve disputes, strong prioritization, delegation and planning skills.
- Experience in coordinating and supervising activities.
- Attention to detail.

Kelly St.Onge

kst.onge@spartans.ut.edu

3529 Beneraid St. Land O Lakes, FL 34638

phone: (813) 418-9424

- Strong computer skills, including experience using Microsoft PowerPoint and Microsoft Word, Intermediate skills with Microsoft Excel, Adobe InDesign, Adobe Premiere and efficient researching abilities proven through my commitment to the university newspaper and my completion of a double-major.
- Very well spoken.
- Honors student who demonstrates strong time management skills.
- Able to adapt to new environments and to learn how to use new software with ease.
- Knowledge of, and experience using, several writing styles.
- I am a people person and I have no problem talking in front of large groups whatsoever.

References:

- Daniel Reimold, Assistant Professor of journalism University of Tampa, (813) 361-5683
- Kacy Tillman, Assistant Professor of English University of Tampa, (813) 361- 3236
- Mark Putnam, Associate Professor of English University of Tampa, (813) 257-3558